

# Saeger Middle School Improvement Plan 2017-2018

## ACHIEVEMENT

**1 YEAR GOAL:**

ELA MPI will increase from 395.9 in 2017 to 399.9 in 2018. (1% increase)  
 ELA subgroup MPI will increase from 342.5 in 2017 to 345.9 in 2018 (1% increase)  
  
 Math MPI (w/o Algebra I) will increase from 353.9 in 2017 to 357.4 in 2018. (1% increase)

**1 YEAR GOAL - UPDATE/ADJUSTMENTS:**

**SMART STRATEGY # 1 AND MEASUREMENT: QFIC + 1**

By the end of the 2017-2018 school year, 50% of lessons will include the objective +1 implemented with QFIC as measured by walkthrough data.

Person Responsible for Reporting Progress: Dr. Kandy Worley  
 Progress Metric: # of walkthroughs will be reported quarterly

**SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:**

Qtr. 1:  
 Qtr. 2:  
 Qtr. 3:  
 Qtr. 4:

**ACTION STEPS:**

**TIMELINE:**

**PERSON RESPONSIBLE FOR REPORTING PROGRESS:**

## Saeger Middle School Improvement Plan 2017-2018

1) CITW professional development review on QFIC objectives and feedback will take place for all teachers during District and Building PD days.	Quarterly on PD Days	CITW LEADS and Administrators
2) CITW trainers and admin will conduct calibration walkthroughs to ensure fidelity of implementation.	Quarterly on CITW walkthrough dates	CITW Leads and Administrators
3) ALL PLC teams will set quarterly SMART goals on priority standards based on what is being assessed.	Quarterly	PLC Leaders
4) ALL students will set and monitor academic goals.	Quarterly	Classroom teachers
5) PLC teams will track, monitor and review priority standards on a quarterly basis.	Quarterly	PLC
6) Monitor and review NEE 3.1 curriculum implementation data and provide specific feedback to teachers.	Quarterly	Administrators
7) Academic achievement activities and/or award ceremonies will be held to recognize students who have excelled in academics. Parents will be invited/volunteers encouraged. <b>P3 (Volunteering)</b>		

### SMART STRATEGY # 2 AND MEASUREMENT: Reading Cohort

Saeger will increase the reading cohort performance at or above grade level in grade 7 from 76% in 16/17 to 77% in 17/18, in grade 8 from 74% in 16/17 to 75% in 17/18 as measured by the GATES.

6<sup>th</sup> -62%

7<sup>th</sup> -76%

8<sup>th</sup> -74%

Person Responsible for Reporting Progress: Dr. Kandy Worley & Dr. Renee Muckerman

Progress Metric:

### SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:

Qtr. 1:

Qtr. 2:

Qtr. 3:

# Saeger Middle School Improvement Plan 2017-2018

<b>Qtr. 4:</b>		
<b>ACTION STEPS:</b>	<b>TIMELINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS:</b>
1) Effectively implement Reader's/Writer's Workshop component in all 6 <sup>th</sup> through 8 <sup>th</sup> grade classes.	ongoing	ELA teachers
2) Effectively implement Read 180/System 44/LLI in all 6-8 grade reading classes.	ongoing	6 <sup>th</sup> -8 <sup>th</sup> grade reading teachers
3) Communicate with parents via a letter that their child is at risk in reading, along with at home-based strategies to improve reading skills. <b>P2 (Communicating)/P4 (Learning at Home)</b>	End of August and ongoing	ELA DC
4) Admin to conduct fidelity checks in all Read 180, LLI and Systems 44 classrooms with District Literacy Coordinator	As needed	Dr. Worley
<b>SMART STRATEGY #3 AND MEASUREMENT: Intervention</b>  70% of students enrolled in Read 180/System 44/LLI & Math 180 will meet individual growth goals by end of 17-18 school year.  Person Responsible for Reporting Progress: Dr. Kandy Worley & Dr. Renee Muckerman Progress Metric:		
<b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b> Qtr. 1: Qtr. 2: Qtr. 3: Qtr. 4:		
<b>ACTION STEPS:</b>	<b>TIMELINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS</b>
1) Students identified as meeting two or more triggers will receive extra support through Spartan time on Early Release Wednesdays.	weekly	Spartan Time Teachers

## Saeger Middle School Improvement Plan 2017-2018

2) Admin to conduct fidelity checks in all Read 180, LLI, Systems 44 and Math 180 classrooms with District Coordinator over respective area.	As needed	Dr. Worley
3) Monitor and review SRI / Math data with department chairs quarterly on progress and discuss next steps.	Quarterly	Dr. Worley and Math/ELA DC
4) Monitor and review weekly math grades and refer for tutoring intervention.	weekly	Math Teachers

### ATTENDANCE

**1 YEAR GOAL:**

By the end of the 2017-2018 school year, Saeger will increase the 90/90 attendance rate from 91.2% to 94.1%.

**1 YEAR GOAL - UPDATE/ADJUSTMENTS:**

**SMART STRATEGY #1 AND MEASUREMENT:**

Increase daily attendance rate to from 95.55% to 96.08%.

Person Responsible for Reporting Progress: Ms. Kelly Barber  
 Progress Metric:

**SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:**

Qtr. 1:  
 Qtr. 2:  
 Qtr. 3:  
 Qtr. 4:

<b>ACTION STEPS:</b>	<b>TIMELINE:</b>	<b>PERSON RESPONSIBLE FOR</b>
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# Saeger Middle School Improvement Plan 2017-2018

		REPORTING PROGRESS:
1) Track daily, weekly, monthly and yearly attendance via attendance secretary who sends principals a list of absent students.	Ongoing	Attendance Secretary
2) Spartan Shield team will create a talking points lesson explaining attendance, what rewards students get as well as interventions and importance of attending school.	As needed	Spartan Shield Team
3) Students will set and monitor attendance goals in their Spartan Time Class.	Quarterly	Spartan Time Class
4) Conduct home visits of students who have unexcused absences, discuss expectations, set goals and arrange any needed support.	As needed	Principals/Counselors/SRO
5) Recognize and celebrate all students with perfect attendance at end of year at the Spartan Award Ceremony.	Yearly	Ms. Barber
<ul style="list-style-type: none"> <li>• Implement Tier 2 intervention for all students missing 8 days.</li> <li>• Send letters to alert family of attendance concern</li> <li>• Educate families on importance of daily attendance—Attendance that Works samples</li> <li>• Attendance Team Meeting</li> <li>• Meet with student and family to develop action plan for increased attendance</li> <li>• Grade levels that meet or exceed 95% ADA will be celebrated on Mondays with a “hat day”.</li> <li>• Provide personalized and early outreach to support student/family <i>Refer family to appropriate services if needed</i></li> </ul> <p><b>P2 (Communication)</b></p> <p><b>P6 (Collaborating with Community)</b></p>	Ongoing	Counselors/Attendance Secretary/Principals
<b>SMART STRATEGY #2 AND MEASUREMENT:</b>  Decrease the % of students missing 10+ days from 23% to 22%. *In 2016/2017 178 students missed 10 or more days of school.  <b>Person Responsible for Reporting Progress: Ms. Kelly Barber</b>		

# Saeger Middle School Improvement Plan 2017-2018

Progress Metric:		
<b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b> Qtr. 1: Qtr. 2: Qtr. 3: Qtr. 4:		
ACTION STEPS:	TIMELINE:	PERSON RESPONSIBLE FOR REPORTING PROGRESS:
1) Send FHSD letter addressing attendance rate.	Ongoing	Counselors/Attendance Secretary
2) Counselors meeting with chronic attendance issues.	Ongoing	Counselors/Attendance Secretary
3) Implement Tier 3 intervention for all students missing more than 10 days. <ul style="list-style-type: none"> <li>• Home Visits – more frequent</li> <li>• Intensive Case Management by school personnel</li> <li>• Ensure student is connected to positive supports and programs i.e Crider/ESC</li> <li>• Develop action plan for increased attendance that includes positive reinforcements for improved behavior</li> <li>• Collaborate with families and work together to help brainstorm/improve their child’s attendance.</li> <li>• Work with the Courts to schedule diversionary conferences to see if there are additional services or interventions needed to support family.</li> </ul> P1 (Parenting) P2 (Communication) P4 (Learning at Home) P5 (Decision Making) P6 (Collaborating with the community)	Ongoing	Counselors/Attendance Secretary/Principals

# Saeger Middle School Improvement Plan 2017-2018

## BEHAVIOR

### 1 YEAR GOAL:

By the end of the 17/18 school year, Saeger will maintain the decreases already seen in OSS and ISS from the 16/17 school year.

\*Saeger saw a 76% decrease in ISS during the 2016/2017 school year.

\*Saeger saw a 43% decrease in OSS during the 2016/2017 school year.

### 1 YEAR GOAL - UPDATE/ADJUSTMENTS:

### SMART STRATEGY #1 AND MEASUREMENT:

Decrease the # of incidents of (disrespect, classroom disruptions and inappropriate physical contact, etc) resulting in ISS from 20 to 18 a 10% decrease.

Person Responsible for Reporting Progress: Ms. Susan Schneidenbach

Progress Metric:

### SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:

Qtr. 1:

Qtr. 2:

Qtr. 3:

Qtr. 4:

### ACTION STEPS:

### TIMELINE:

### PERSON RESPONSIBLE FOR REPORTING PROGRESS:

1) Communicate Saeger Middle School's behavior matrix to students, staff and parents twice annually.

**P2 Communication**

August/  
January

Principals

## Saeger Middle School Improvement Plan 2017-2018

2) Students set and monitor quarterly behavior goals receiving specific feedback from designated teacher.	Quarterly	Spartan Time
3) Provide opportunities for PD on Restorative Discipline.	Quarterly	Principals/DC's/Teacher Leaders
4) Recognize students for following expectations and displaying good behavior/citizenship. (quarterly awards, challenges, weekly PBS lessons, privilege cards, caught-cha's, and other interventions needed and/or appropriate.		The Spartan Shield
5) Track and monitor behavior data monthly.	Monthly	Susan Schneidenbach
<p>6) Implement Tier 2 Interventions for students with 5 office referrals.</p> <p>Possible Tier 2 Interventions:</p> <ul style="list-style-type: none"> <li>● Provide small group (counselor) interventions based on data to support student needs (social skills, etc.)</li> <li>● Targeted social skills group weekly</li> <li>● ESC referral</li> <li>● Crider referral</li> <li>● Provide mentoring for students meeting triggers</li> <li>● Provide Check-in and Check-Out for students meeting triggers</li> </ul>	Daily	Principals/Counselors/Teachers/The Spartan Shield
<p><b>SMART STRATEGY #2 AND MEASUREMENT:</b></p> <p>Decrease the # of incidents of (disrespect, classroom disruptions and inappropriate physical contact, etc) resulting in OSS from 15 to 13.5 a 10% decrease.</p> <p>Person Responsible for Reporting Progress: Ms. Susan Schneidenbach</p> <p>Progress Metric:</p>		
<p><b>SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:</b></p> <p>Qtr. 1:</p>		

## Saeger Middle School Improvement Plan 2017-2018

Qtr. 2: Qtr. 3: Qtr. 4:		
<b>ACTION STEPS:</b>	<b>TIMELINE:</b>	<b>PERSON RESPONSIBLE FOR REPORTING PROGRESS</b>
1) Tier 1 and Tier 2/3 Spartan Shield Coaches, along with the building administrator over behavior will attend ongoing training provided by DESE/Ed Plus focusing on ways to refine and enhance our program.	Monthly	Susan Schneidenbach/ The Spartan Shield
2) A team of teachers will attend Sanctuary Training in late May 2017.	Summer 2017	Leif Johnson/Trudy Williams
3) An administrator and 2 counselors will attend Trauma Training June 12 <sup>th</sup> and 13 <sup>th</sup> .	Summer 2017	Kelly Barber, Nanette Bratton & Dionne Smith
4) Implement Tier 3 Interventions for students with 10 office referrals.  <b>Possible Tier 3 Interventions:</b> <ul style="list-style-type: none"> <li>● Team to meet with student and parent to develop plan for success</li> <li>● Re-entry conference with parents for students returning from OSS</li> <li>● Develop an informal functional assessment</li> <li>● Coordinate outside services to support student</li> <li>● Collaborate with family on outside services</li> <li>● Develop and implement safety plan if needed</li> </ul> <i>P1 (Parenting)</i> <i>P2 (Communication)</i> <i>P5 (Decision Making)</i> <i>P6 (Collaborating with the community)</i>	Monthly	Susan Schneidenbach
<b>SMART STRATEGY #3 AND MEASUREMENT:</b>		

# Saeger Middle School Improvement Plan 2017-2018

Decrease the number of students who respond “they were bullied” by 3% on the district survey given in the Spring of 2018, when compared to the survey results from the Spring of 2017.

\*32% of students stated they were bullied in the past year on the survey administered in May of 2017.

2017 data on # of students who reported they were bullied.

Person Responsible for Reporting Progress: Susan Schneidenbach

Progress Metric:

### SMART STRATEGY AND MEASUREMENT - UPDATE/ADJUSTMENTS:

Qtr. 1:

Qtr. 2:

Qtr. 3:

Qtr. 4:

### ACTION STEPS:

### TIMELINE:

### PERSON RESPONSIBLE FOR REPORTING PROGRESS

1) During each semester, our counselors and our PBS Team will create and implement bullying lessons to be shown during Spartan Time. These lessons will be based upon our on-going “see something, say something” campaign---with signs posted of what bullying is and what it is not. Parents made aware of policies.

**P2 (Communication)**

Quarter  
1/Quarter  
3

The Spartan Shield

2) Administrators will review, define and explain how to report bullying during the Code of Conduct reviews each semester. They will also discuss the Care and Concern boxes located throughout the building and how to report bullying on our website.

Quarter  
1/Quarter  
3

Principals